

**LINWOOD COMMON COUNCIL
CAUCUS AGENDA
December 9, 2015**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor DePamphilis ___ Mr. Beinfest _____ Mrs. DeDomenicis _____
 Mr. Gordon _____ Mr. Heun _____ Mr. Matik _____
 Mr. Paolone _____ Mr. Tighe _____

 Also Present: Mr. Youngblood ___ Mrs. Napoli _____ Mr. Polistina ___
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
 - A. Resolution confirming the appointment of Pat Childs to the Planning Board
4. Councilman Beinfest
 - A. Neighborhood Services
 1. Resolution awarding a Contract with Animal Control of South Jersey
5. Councilwoman DeDomenicis
 - A. Public Works
6. Councilman Gordon
 - A. Engineering
7. Councilman Heun
8. Councilman Matik
 - A. Public Safety
 1. Resolution authorizing the installation of a fire hydrant at Royal Meadows on Ocean Heights Avenue
9. Councilman Paolone
 - A. Revenue & Finance
 1. Resolution canceling appropriation balances
 2. Resolution authorizing budget appropriation transfers
 3. Resolution to appoint Glenn Insurance as the Risk Management Consultant for the JIF
10. Council President Tighe
 - A. Administration
 1. Resolution scheduling the 2016 Reorganization Meeting for Jan. 7, 2016
 2. Resolution scheduling paid holidays for 2016
 3. Resolution authorizing Agreement for IT services
 - B. Planning & Development
 1. Resolution honoring Brian Meyers
11. Mr. Youngblood

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
December 9, 2015**

CALL TO ORDER

FLAG SALUTE Councilman Elliot Beinfest

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

RESOLUTIONS

- 173-2015 A Resolution canceling appropriation balances
- 174-2015 A Resolution authorizing 2015 Budget Appropriation Transfers

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent** Agenda, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- 168-2015 A Resolution authorizing the appointment of Glenn Insurance as the Risk Management Consultant for the Atlantic County Municipal Joint Insurance Fund
- 169-2015 A Resolution scheduling the 2016 Reorganization Meeting of the Common Council of the City of Linwood
- 170-2015 A Resolution authorizing and scheduling paid holidays for the Calendar Year 2016
- 171-2015 A Resolution confirming the appointment of Patrick Childs to the Linwood Planning Board
- 172-2015 A Resolution authorizing the Mayor and City Clerk to execute an Agreement with Animal Control of South Jersey
- 175-2015 A Resolution authorizing the Mayor and City Clerk to execute an Agreement with Premier Computer Services
- 176-2015 A Resolution honoring Brian Meyers
- 177-2015 A Resolution authorizing the installation of a fire hydrant by the New Jersey American Water Company for the Royal Meadows Subdivision on Ocean Heights Avenue in the City of Linwood

APPROVAL OF BILL LIST: \$1,172,615.28

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

RESOLUTION No. 173, 2015

A RESOLUTION CANCELING APPROPRIATION BALANCES

WHEREAS, the following Current Fund budget appropriation balances remain unexpended:

| | |
|-------------------|-----------|
| Legal Services OE | 10,000.00 |
| Clerk OE | 10,000.00 |
| Engineer OE | 10,000.00 |
| Gasoline | 5,000.00 |
| Social Security | 25,000.00 |
| Construction S/W | 10,000.00 |
| Fire S/W | 15,000.00 |
| Police S/W | 80,000.00 |

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Surplus;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the above listed unexpended balances of the Current Fund be canceled.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of December, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of December, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 174, 2015

A RESOLUTION AUTHORIZING 2015 BUDGET APPROPRIATION TRANSFERS

WHEREAS, Budget transfers are permitted between budget appropriations as per N.J.S.A. 40A: 4-58 during the last two months of the year:

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Linwood, Atlantic County and State of New Jersey that the list of 2015 Budget transfers be and the same are hereby approved.

BE IT FURTHER RESOLVED that the Treasurer's Office shall be authorized to make further budget transfers if needed before December 31, 2015.

| <u>Appropriation</u> | <u>From</u> | <u>To</u> |
|----------------------|-------------|-----------|
| Legal Services O/E | 11,000.00 | |
| Public Works S/W | | 10,000.00 |
| Sanitation Misc. O/E | | 1,000.00 |
| Totals: | 11,000.00 | 11,000.00 |

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of December, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of December, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 168, 2015

A RESOLUTION AUTHORIZING THE APPOINTMENT OF GLENN INSURANCE AS THE RISK MANAGEMENT CONSULTANT FOR THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Common Council of the City of Linwood is a member of the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund; and

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Linwood does hereby appoint Glenn Insurance, Inc. as its Risk Management Consultant in accordance with 40A:11-5;

BE IT FURTHER RESOLVED, that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5 (1), (a), (i).

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of December, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of December, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____



ABSECON OFFICE
500 East Absecon Boulevard
P.O. Box 365
Absecon, NJ 08201-0365
(609) 641-3000 • Fax (609) 641-2355

1-888-OKGLENN
www: glenninsurance.com

VINELAND OFFICE
1450 E. Chestnut Ave., Bldg. 5, Ste. B
P.O. Box 1270
Vineland, NJ 08362-1270
(856) 692-4500 • Fax (856) 692-7079

December 4, 2015

Leigh Ann Napoli, RMC, CRM, MPA
City of Linwood
400 Poplar Ave.
Linwood, NJ 08221

Re: Risk Management Consultant Agreement
January 1, 2016 - 2017

Dear Leigh Ann:

Please accept this letter as our proposal to be re-appointed as your Risk Management Consultant, as required by the Atlantic County Municipal Joint Insurance Fund. We will offer those services that are shown in the agreement and any other insurance consulting services for an annual fee of \$13,750. This fee is the same amount that was in our 2015 – 16 contract and similar to the previous three years, even though your assessment (premium) has increased almost 20% since 2013. Our fee is less than 3% of your assessment.

In addition to the required RMC services in the contract, we will continue to be an active member on your accident review committee and also a member of your safety committee, which meets four times a year. It has been a pleasure working with the city employees on these committee's as we strive to make the City of Linwood a safe community for the residents and also a safer workplace for all employees.

I look forward to our re-appointment and working with you and others in the City of Linwood to help keep your insurance cost in line and within budget. The foundation is in place to control accidents and claims. I am confident we can make improvements to the City's safety program and claim record.

Thank you for your continued support.

Michael F. Thomas, CPCU
Executive Vice President
Glenn Insurance, Inc.

RISK MANAGEMENT CONSULTANT AGREEMENT
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

This Agreement, entered into this 9 day of December, 2015, between the City of Linwood (hereinafter referred to as the "Municipality") and Glenn Insurance, Inc., a Corporation of the State of New Jersey, and Michael Thomas, the responsible agent, having their principal office located at 500 E. Absecon Boulevard, PO Box 365, Absecon, New Jersey 08201 (hereinafter referred to as the "Consultant").

WHEREAS, the Consultant has offered the services to the Municipality as the Professional Risk Management Consultant as required in the Bylaws of the Atlantic County Municipal Joint Insurance Fund; and

WHEREAS, the Municipality desires to contract for these professional services pursuant to the resolution adopted by the Mayor and Council of the Municipality at a meeting held on December 9, 2015;

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth in this Agreement, agree as follows:

1. For and in consideration of the compensation set forth in Paragraph 3 of this Agreement, the Consultant hereby agrees to provide Professional Risk Management services to the Municipality as follows:
 - A) The Consultant shall assist the Municipality in identifying its insurable exposures and shall recommend professional methods to reduce, assume or transfer the risk of loss.
 - B) The Consultant shall assist the Municipality in understanding and selecting the various types of coverage available from the Atlantic County Municipal Joint Insurance Fund.
 - C) The Consultant shall review with the Municipality any additional types of coverage that the Consultant believes the Municipality should purchase that are not available from the Fund. The Consultant shall purchase and bind any additional types of coverage authorized by the Municipality.
 - D) The Consultant shall assist the Municipality in the preparation of applications, statements of values and other documents requested by the Fund. However, this Agreement does not include any appraisal work by the Consultant.
 - E) The Consultant shall review the Municipality's annual assessment as prepared by the Fund, and shall assist the Municipality in the preparation of its annual insurance budget.
 - F) The Consultant shall review the loss and engineering reports for the Municipality, and shall assist the Safety Committee in its loss containment objectives within the Municipality.

- G) The Consultant shall attend and actively participate in the Municipality's Safety Committee activities and meetings, and shall present information to the Safety Committee on Safety related topics.
- H) The Consultant shall attend the Municipality's Member Accident Review Panel meetings and assist the Municipality in determining the cause of accidents. The Consultant shall suggest any remedial actions necessary to avoid future accidents.
- I) The Consultant shall assist the Municipality in determining the necessary training for each employee in each Municipal Department based upon the employee's job description and in accordance with OSHA and other governmental regulations.
- J) The Consultant shall assist the Municipality in scheduling employee training, both internal and external, including the tracking of course attendance and completion of course requirements.
- K) The Consultant shall assist the Municipality with the timely and accurate reporting of all claims, which shall include the establishment and implementation of claims reporting procedures.
- L) The Consultant shall assist, when requested by the Municipality and/or the Claims TPA, with the investigation of claims filed against the Municipality.
- M) The Consultant shall review the Municipality's loss data on a regular basis and prepare reports to the Municipality on recent losses, open claims, and loss trends.
- N) The Consultant shall review the performance of the Municipality's Claims TPA on a quarterly basis including reserving practices, adjuster claim counts, and supervisor file review.
- O) The Consultant shall assist the Municipality by reporting to the Fund changes in exposures including the deletion and addition of vehicles, equipment, and properties and the contracting of Municipal services to third parties.
- P) The Consultant shall assist the Municipality and Fund professionals in the annual renewal process including the gathering and verification of exposure data.
- Q) The Consultant shall order Certificates of Insurance from the Fund.
- R) The Consultant shall review Certificates of Insurance received by the Municipality.
- S) The Consultant shall review proposed contracts between the Municipality and organizations and contractor's to verify that the appropriate indemnification and hold harmless language is contained in the Contract and that the Certificate of Insurance Guidelines are being followed.
- T) The Consultant shall evaluate and advise the Municipality on the risk management aspects of public events being staged or sponsored by the Municipality.
- U) The Consultant shall review the annual coverage documents to verify the accuracy of the policies.

- V) The Consultant shall respond to questions regarding coverage from the Municipality's officials.
 - W) The Consultant shall actively attend and participate on the Fund Subcommittees as authorized by the Fund Bylaws.
 - X) The Consultant shall regularly attend the Monthly Executive Committee meetings of the Fund.
 - Y) The Consultant shall execute and file with the Municipality, as part of this agreement, and the Executive Director's office a copy of the Atlantic County Municipal Joint Insurance Fund Confidentiality Agreement.
 - Z) The Consultant shall at least twice annually, prepare and present a written report to the Governing Body of the Municipality outlining the Municipality's Insurance and Safety Program.
 - AA) The Consultant shall assist the Municipality with the settlement of claims, with the understanding that the scope of the Consultant's involvement does not include the work normally performed by a public adjuster.
 - AB) The Consultant shall perform any other services required by the Fund's Bylaws.
2. The term of this Agreement shall be for a period of one (1) year commencing the first day of **January, 2016**, or from the effective date of coverage, unless this Agreement is terminated as set forth in Paragraph 5 of this Agreement.
 3. The Fund Bylaws allow the Municipality to pay its Consultant for services rendered no more than 6% of the Municipalities gross assessment; therefore, the Municipality authorizes the Fund to pay its Consultant, as compensation for services rendered, a flat fee dollar amount of thirteen thousand seven hundred fifty dollars (\$13,750.00). Said fee shall be paid to the Consultant within thirty (30) days of the payment of the Municipality's assessment to the Fund. The Consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund.
 4. For any type of coverage that is authorized by the Municipality, to be purchased outside of the coverage offered by the Fund, the Consultant shall receive as his full compensation, the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Paragraph 3 of this Agreement.
 5. Either party may cancel this Agreement at any time by notifying the other party, in writing, of their intention to terminate this Agreement. The termination shall be effective on the ninetieth day after service of the notice. The compensation provided for in Paragraph 3 shall be pro-rated to the date of termination.

ATTEST: _____

MUNICIPALITY: _____

ATTEST: _____

CONSULTANT: _____

DATE: _____

RESOLUTION No. 169, 2015

**A RESOLUTION SCHEDULING THE 2016 REORGANIZATION MEETING OF
THE COMMON COUNCIL OF THE CITY OF LINWOOD**

WHEREAS, the Open Public Meetings Act (CH 231, PL 1975) provides for advance notice to the public for meetings of the Common Council;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the 2016 Reorganization Meeting of the Common Council of the City of Linwood shall be held on Thursday, January 7, 2016 at 6:00 P.M. at Linwood City Hall;

BE IT FURTHER RESOLVED, that a copy of this Resolution be duly posted in the Linwood City Hall in accordance with the Open Public Meetings Act of 1975 and that said Resolution be forthwith mailed to the Mainland Journal and The Press by the Municipal Clerk.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of December, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of December, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 170, 2015

A RESOLUTION AUTHORIZING AND SCHEDULING PAID HOLIDAYS FOR CALENDAR YEAR 2016

WHEREAS, Ordinance 14 of 2010 authorizes the Common Council of the City of Linwood to schedule paid holidays for each calendar year; and

WHEREAS, the Common Council of the City of Linwood wishes to schedule all paid holidays for calendar year 2016;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Linwood, County of Atlantic, State of New Jersey hereby authorizes that the following days shall be paid holidays in the City of Linwood for calendar year 2016:

| | | |
|-----------------------------|----------|----------|
| New Year's Day | 01/01/16 | Friday |
| Martin Luther King, Jr. Day | 01/18/16 | Monday |
| Presidents Day | 02/15/16 | Monday |
| Good Friday | 03/25/16 | Friday |
| Memorial Day | 05/30/16 | Monday |
| Independence Day | 07/04/16 | Monday |
| Labor Day | 09/05/16 | Monday |
| Columbus Day | 10/10/16 | Monday |
| Election Day | 11/08/16 | Tuesday |
| Veteran's Day | 11/11/16 | Friday |
| Thanksgiving Day | 11/24/16 | Thursday |
| Day After Thanksgiving | 11/25/16 | Friday |
| Christmas Day | 12/26/16 | Monday |

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of December, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of December, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 171, 2015

A RESOLUTION CONFIRMING THE APPOINTMENT OF PATRICK CHILDS TO THE
LINWOOD PLANNING BOARD

WHEREAS, a vacancies exist on the Linwood Planning Board due to the resignations and appointments of Alternate members to four year terms; and

WHEREAS, the Mayor has appointed Patrick Childs to the unexpired term of Bonnie Putterman as Alternate #1; and

WHEREAS, the Common Council is desirous of concurring in said appointment;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Linwood that the Mayor's appointment of Patrick Childs to the unexpired term of Bonnie Putterman expiring on December 31, 2015, as Alternate #1, be and is hereby endorsed and the Common Council concurs in said appointment.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of December, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of December, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 172, 2015

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH ANIMAL CONTROL OF SOUTH JERSEY

WHEREAS, quotes have been received with regard to animal control services in the City of Linwood; and

WHEREAS, all quotes have been reviewed and a recommendation has been made with regard to same;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Linwood that a Contract is awarded to Animal Control of South Jersey for a two-year period commencing on January 1, 2016 and expiring on December 31, 2017 for the sum of \$800.00 per month with regard to animal control services in the City of Linwood.

BE IT FURTHER RESOLVED, that the contract shall include an option for a one-year extension for the same price and under the same terms and conditions as the contract for the prior two years.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby duly authorized, empowered and directed to execute an Agreement on behalf of the City of Linwood with Animal Control of South Jersey.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of December, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of December, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 12-04-15
Re: Availability of Funds-Animal Control Services

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under Dog Warden Contractual in the 2016-17 operating budget. Funds will be encumbered to Animal Control of South Jersey, PO Box 663 Egg Harbor, NJ 08215.



ANIMAL CONTROL OF SOUTH JERSEY
P.O. BOX 663
EGG HARBOR N. J. 08215
1-800-824-1366



City of Linwood
Department of Finance
40 Poplar Ave
Linwood NJ 08221

November 12, 2015

**PROPOSAL FOR
ANIMAL CONTROL SERVICES**

Animal Control of South Jersey proposes animal control services at the monthly rate of \$800.00 for a two year period, January 1, 2016 to December 31, 2017, in the City of Linwood. This proposal for the City of Linwood will enable Animal Control of South Jersey to provide the professional services that other area residents and local authorities have come to expect and enjoy.

During the contract period, Animal Control of South Jersey will respond to all calls for animal assistance, trapping and transporting to the Atlantic County Animal Shelter as per resident or municipal request. All calls will receive a prompt and professional response.

I am confident that you will agree the monthly fee is warranted in order to receive the level of services you expect.

If you have any questions regarding our services, please contact us at your convenience.

Respectfully,

A handwritten signature in black ink that reads "Samuel W. Holland".

Samuel W. Holland
A.C.O. Certificate #1264



**ANIMAL CONTROL OF SOUTH JERSEY
P.O. BOX 663
EGG HARBOR N. J. 08215
1-800-824-1366**



November 12, 2015

City of Linwood
Department of Finance
40 Poplar Ave
Linwood NJ 08221

Attention: City Administrator

**PROPOSAL FOR
ANIMAL CONTROL SERVICES**

Animal Control of South Jersey would like to propose animal control services for the sum of \$800.00 per month for the City of Linwood, for a two year term.

- A. Removal of all domestic animals running at large in the City of Linwood.
- B. Removal of deceased domestic stray animals and small wildlife.
- C. Will provide safe and humane traps for stray domestic animals upon resident's request.
- D. Will provide random patrols (in marked patrol vehicles) for the removal of stray animals running at large within the township.
- E. Will provide 24 hour, seven days per week emergency service for animals threatening public safety. Normal business hours for Animal Control of South Jersey are 8:30 a.m. till 4:00 p.m. Monday through Friday. We will also provide emergency service for injured domestic animals, which are injured at the time of the call. (A stray animal is not considered an emergency)

- F. Will provide services for wildlife that is trapped in residence creating a safety hazard, or suspected to be rabid.
- G. Will provide euthanasia services for residents with old, sick, or vicious animals. Fees are \$25.00 to \$65.00 depending on the weight of the animal.
- H. Will provide services for the removal of privately owned deceased animals for a fee of \$25.00 to \$50.00 depending on the weight of the animal
- I. Will provide free transportation for private animals to the Atlantic County Animal Shelter with the resident being responsible for the county turn-in fee.
- J. Animal Control of South Jersey will not be responsible for the cost of any veterinarian services.
- K. Will provide a telephone line so the residents can report animal complaints.
- L. Will provide the City of Linwood Police Department a pager number for emergency 24-hours, 7 days a week service.
- M. Will provide liability insurance in the amount of one million dollars to cover any claims against the municipality or Animal Control of South Jersey. Will also provide a certificate of liability insurance naming the municipality as certificate holder.
- N. Will provide transportation of wildlife to the Atlantic County Animal Shelter for the purpose of decapitation for testing of suspected rabid animals.
- O. Will provide monthly invoices to the municipality.
- P. Animal Control of South Jersey will provide all vehicles and equipment necessary to perform our duties. All vehicles used to perform services will meet or exceed safety standards and humane standards as set by the State of New Jersey.
- Q. Will provide a 4x4 vehicle to perform our duties in necessary situations.
- R. Will provide tranquilizer gun and necessary State approved drugs to immobilize necessary animals.
- S. We will enforce all ordinances that pertain to domestic animal complaints within the municipality.
- T. Will provide the municipality with proof of New Jersey Workers' Compensation Insurance
- U. Will comply with the Affirmative Action Laws of the State of New Jersey

RESOLUTION No. 175, 2015

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH PREMIER COMPUTER SERVICES

WHEREAS, quotes have been received with regard to Information Technology Network and Support for the City of Linwood; and

WHEREAS, all quotes have been reviewed and a recommendation has been made with regard to same;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Linwood that a Contract is awarded to Premier Computer Services, LLC, PO Box 159, Mays Landing, NJ 08330 for a one-year period commencing on January 1, 2016 and expiring on January 1, 2017 in accordance with the proposal attached hereto and made a part hereof;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby duly authorized, empowered and directed to execute an Agreement on behalf of the City of Linwood with Premier Computer Services.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of December, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of December, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 12-7-15
Re: Availability of Funds-Computer Service

Pursuant to 40A: 4-57, I hereby certify that sufficient funds of \$5,100 will be available under finance other expenses in the operating budget. Funds will be encumbered to Premier Computer Services, PO Box 159 Mays Landing, NJ 08330.



Network and Support contract for The City of Linwood

Dates:

- ✦ Scheduled Start Date: - January 1, 2015⁶
- ✦ Scheduled End Date: - January 1, 2016⁷

City of Linwood
400 W Poplar Ave, Linwood, NJ 08221
(609) 927-4108

Computer House/Premier Computer Services, LLC Contact Information

PO Box 159
Mays Landing, NJ 08330
Toll free (888) 579-2112 x1(Sales)



Overview:

Contract for ongoing technical support for the internal network infrastructure for the city of Linwood.

- 1- Server maintenance for 3 Windows based servers
- 2- Workstation support/setup for Upgrades/Replacement and third party vendor support
- 3- Router, Wi-Fi, printer, switch and network node maintenance and support
- 4- Network stabilization and congruency

Solution:

We present the following solution in order to accomplish the above tasks:

- Provide an hourly support contract.

Equipment:

None

Support Hours:

This support contract provides 5 hours per month at a rate \$85/hr. The minimum monthly charge would be \$425.00/month plus applicable NJ sales tax. Beyond the 5 hours, we would honor the same price of \$85/hr for remote and onsite support. Items not covered would be server installations and cell phone support for non-email related issues. Server maintenance is covered, but server installs would be charged separately at the rate of \$85/hr.

Remote support is calculated at a minimum of 30-minute increments per call. Onsite support is calculated at a minimum of 1-hour increments for the first hour and then 30-minutes thereafter.

Company contact information is below:

Carl Wunder
Premier Computer Services, LLC DBA Computer House
PO Box 159
Mays Landing, NJ 08330
609-652-5100 x1
support@computerhouse.com

Resolution

City of Linwood, New Jersey

No. 176, 2015

A RESOLUTION HONORING BRIAN MEYERS

WHEREAS, BRIAN MEYERS served as a member of the Linwood Zoning Board of Adjustment from February 9, 2000 to December 31, 2015; and

WHEREAS, BRIAN MEYERS further served as Chairman of the Board for many years; and

WHEREAS, BRIAN MEYERS'S professional knowledge and strong leadership skills have always balanced the achievement of results that were conducive to the public good and welfare, while at the same time being responsive to the needs of an applicant; and

WHEREAS, during his tenure, BRIAN MEYERS continually maintained the City's best interests with regard to compliance with the City Master Plan and Zoning Ordinances devoting countless hours of time and years of public service for the betterment of his community and fellow citizens;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the City of Linwood on behalf of all of the citizens of Linwood, congratulate, acknowledge and commend **BRIAN MEYERS** for his years of public service to the residents of Linwood and specifically for his devotion and service as a member of the Linwood Zoning Board of Adjustment from February 2000 through December 2015.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing Resolution was unanimously adopted at a Regular Meeting of the Linwood City Council this 9th day of December 2015.

Richard L. DePamphilis, III, Mayor

Elliot C. Beinfest

Stacy DeDomenicis

Todd Gordon

Brian Heun

Darren Matik

Ralph A. Paolone

Timothy W. Tighe, Council President

Joseph L. Youngblood, Jr., City Solicitor

Leigh Ann Napoli, Municipal Clerk

RESOLUTION No. 177, 2015

A RESOLUTION AUTHORIZING THE INSTALLATION OF A FIRE HYDRANT BY THE NEW JERSEY AMERICAN WATER COMPANY FOR THE ROYAL MEADOWS SUBDIVISION ON OCEAN HEIGHTS AVENUE IN THE CITY OF LINWOOD

WHEREAS, there exists a need for the installation of a fire hydrant for the Royal Meadows Subdivision on Ocean Heights Avenue in the City of Linwood; and

WHEREAS, the City of Linwood, in recognizing the need for this fire hydrant, shall so inform the New Jersey American Water Company of the need;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that the City of Linwood hereby authorizes the installation of a fire hydrant for the Royal Meadows Subdivision on Ocean Heights Avenue by the New Jersey American Water Company.

BE IT FURTHER RESOLVED, that the installation shall be at no cost or fee to the City and the City shall pay the quarterly cost for the water supply to the New Jersey American Water Company.

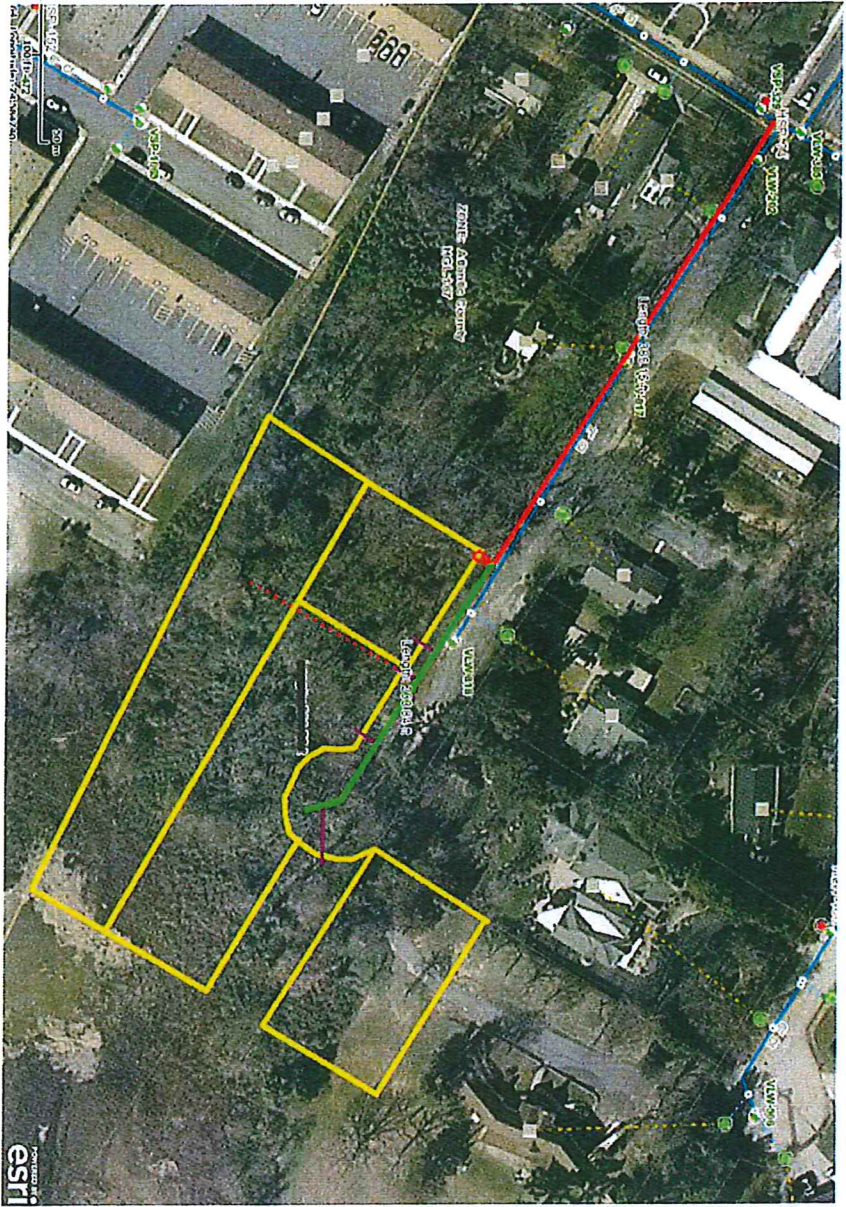
I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of December, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of December, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____



Public Hydrant Authorization Form

Municipality/County: Linwood, Atlantic County

NJAW Project #: 2015141

Project Name: Royal Meadows Subdivision

Completion of this form acknowledges that the following number of fire hydrants as required by the Municipality and/or Township Fire Official and shown on a plan last dated _____, prepared by _____ are to be deemed as (Name of person or firm who prepared the plan) "Public" and that the annual fees associated with such will be paid for by the Municipality. Annual fees for "Private" fire hydrants associated with this project (if any) will be paid for by the Developer.

Total # of Public Fire Hydrants 1 Fire District # _____

Total # of Private Fire Hydrants 0

Hydrants Authorized By: _____

(Please Print or Type Name and Title)
Must be approved by Twp. Representative or Fire
Official

Signature: _____ Date: _____

If the Municipality requires a resolution for the authorization of fire hydrants, please attach a copy of the adopted resolution.